

TRUCK OPERATOR, 3583

Summary of Duties: A Truck Operator drives a truck, operates mechanical attachments on the truck, may pull trailers and trailer mounted equipment, and may work as a manual laborer or direct a manual labor crew during periods of the day when not driving.

Distinguishing Features: The essential duty of a Truck Operator is to drive a truck safely, lawfully, and skillfully. An employee of this class is responsible for safe and proper loading and unloading of a truck, and is distinguished from other transportation equipment operators in that this employee normally drives a truck which has two axles, a single transmission, and a gross vehicle weight loaded of 28,000 pounds or less. The unloaded weight is usually at least 6,000 pounds or the payload is at least 1 1/2 tons. However, a Truck Operator may be assigned to operate a packer-type refuse collection vehicle which has 3 axles, a gross weight loaded of 50,000 pounds and a payload of 18,000 pounds. A Truck Operator, while operating a truck, may also act as lead worker in a small crew doing unskilled or semiskilled tasks in which the use of a truck is necessary. When assigned to a refuse collection truck, an employee of this class is responsible for the completion of collection assignments and for the conduct of this loader, and may supervise a Maintenance Laborer assigned to the truck. When the work does not require constant driving, an employee may be assigned other tasks such as operating mechanical attachments on the truck, loading and unloading trucks, or working with a small crew. An employee of this class may be responsible for the cleanliness and general appearance of the assigned vehicle. Assignments are usually specific in nature, although they are often carried out without direct supervision.

Examples of Duties: Drives a dump, stake body, flat bed, or other truck to haul equipment, materials, and supplies; drives a refuse collection truck; may operate mechanical refuse packing equipment; may drive a packer-type refuse collection truck; loads and unloads the truck, at times using truck-mounted winches and booms; inspects the load for proper placement and securing; frequently supervises a helper on these tasks; inspects the truck for sufficient gas, oil, and water, proper inflation and condition of tires, and proper condition of safety equipment;

May make routine operating reports such as fuel used, trip tickets, and material hauled; may hitch and pull trailers and trailer-mounted equipment of various types; may change tires and make minor adjustments and running repairs; may do manual labor, assist skilled workers or do other work assigned by a supervisor when not required to operate a truck; may act as lead worker in a small crew in such tasks as patching holes in streets or removing debris; and may drive pickup trucks, automobiles, bookmobiles, vans, or other vehicles as an incidental assignment.

Employees of this class may be assigned to other duties for training purposes or to meet technological changes or emergencies.

Qualifications: A good knowledge of the operating and maintenance requirements of various types of trucks having a gross vehicle loaded weight of 28,000 pounds or

less; a good knowledge of the California Motor Vehicle Code provisions; good knowledge of safe working and driving practices; a good knowledge of safe and proper methods of loading, securing, and unloading materials; a working knowledge of the operation of winches, hoists, and other auxiliary mechanical equipment frequently attached to trucks;

The ability to operate trucks skillfully and safely; the ability to hitch a trailer properly; the ability to supervise a small crew of laborers or helpers; the ability to prepare routine reports; the ability to learn truck routes to various locations and read and interpret maps; the ability to understand and follow written instructions; and the ability to deal tactfully and effectively with the public and others.

One year of full-time paid experience in driving a truck carrying a payload of at least 1-1/2 tons is required.

Six months of the above experience within the last two years and a certificate of satisfactory completion of the Truck Driving and Safety course from George Washington Adult School or the Los Angeles Unified schools may be substituted for the above requirement.

License: A valid California Class 3 or higher driver's license is required. A Class 1 or Class 2 driver's license may be required at the time of appointment.

Physical Requirements: Strength to perform average lifting up to 70 pounds and occasionally over 70 pounds; good hearing ability; and good eyesight.

Persons with medical limitations may, with reasonable accommodations, be capable of performing the duties of some of the positions in this class. Such determination must be made on an individual basis in light of the person's limitations, the requirements of the position, and the appointing authority's ability to effect reasonable accommodations to the person's limitations.

As provided in Civil Service Commission Rule 2.5 and Section 4.55 of the Administrative Code, this specification is descriptive explanatory and not restrictive. It is not intended to declare what all of the duties and responsibilities of any position shall be.