

BIBLIOGRAPHY - POLICE SERGEANT EXAMINATION – 2024

1. Manual of the Los Angeles Police Department (LAPD) (1st Qtr. 2024)

- Volume 1, Sections 100-588 (including 1/110 Core Values, 1/115 Management Principles, 1/130.25 Reverence for Human Life, 1/210.10 Law Enforcement Code of Ethics, 1/210.13 Respect for Others, 1/210.20 Integrity, and 1/240 Employee-Public Contact, 240.10 Use of Force, 528 Field Supervision, 556 Use of Force), 668 Training Evaluation and Management System II;
- Volume 3, Sections 105-156, 201- 280, 579-580, & 805-895; and,
- Volume 4, Sections 105, 120, 201-299, 405- 440, & 801-871.

2. LAPD Office of the Chief of Police Administrative Orders:

- AO #3, 7/9/09 - Obligation of All Employees to Ensure Compliance with the Fair Labor Standards Act - Established;
- AO #6, 5/31/16 - Non-Disciplinary Complaints – Revised;
- AO #11, 7/30/19 – Notification to Parents – Juvenile Arrest – Revised;
- AO #15, 10/7/19 – Submitting Reports for Approval – Revised; Daily Field Activities Report, Form 15.52.00 – Revised; Traffic Daily Field Activities Report, Form 15.52.01 – Revised; and Patrol Daily Field Activities report – Field Notebook Divider, Form 18.31.00 – Renamed and Revised;
- AO #10, 6/2/20 – Advice/Approval on Felony Bookings – Revised;
- AO #20, 12/3/2019 – Fugitive Warrant Bookings and Various Related Manual Sections – Renamed and/or Revised;
- AO #19 10/22/20 - Disposition Guidelines for Computer Aided Dispatch – Established;
- AO #21 11/16/20 - Obtaining a Public Safety Statement – Revised; Officer's Public Safety Statement – Categorical Use of Force Incidents; and, Field Officer's Notebook, Form 15.03.00 - Revised;
- AO #22 11/20/20 - Field Officer's Notebook, Form 15.03.00 -Revised; and, Consent to Search Verbal Advisement, Form 15.05.00 - Activated;
- AO #2, 1/15/21 - Telephonic Reports-Renamed and Revised; and, Community Online Reporting Service-Revised;
- AO #7, 9/20/22 – Consent to Search Form – Use, Review, and Storage Clarification; and Consent to Search Form Tracking Log, In House Form 16 – Activated;
- AO #3, 3/14/23 - Restraining Orders -Revised; and Restraining Order Control Log, Form 15.40.00 – Revised;
- AO #8, 10/3/23 - Hair Standards- General and Hair Standards Uniformed - Revised; and,
- AO #10, 12/5/23 - Make-Up-Revised; and Visible Brand Tattoos and Brandings – Revised.

3. LAPD Office of the Chief of Police Special Orders:

- SO #49, 12/16/08 - Policy Against Discrimination in Employment Based on Sexual Orientation, Gender Identity or Gender Expression;
- SO #45, 10/20/09 - Digital In-Car Video System Use and Deployment;
- SO #6, 3/13/12 - Policy Prohibiting Retaliation - Revised, Discrimination Complaint - Criteria - Revised, Discrimination Complaint - Filing Options Other Than The Police Commission Discrimination Unit - Renamed and Revised, Filing of Complaint, and Review and Resolution of Discrimination Complaint Investigations - Deleted, and Police Commission Discrimination Unit - Deactivated;
- SO #12, 4/28/15 - Body Worn Video Procedure - Established;
- SO #2, 2/11/14 - Property Seized Subject to Forfeiture - Revised;
- SO #25, 9/10/20 – Photographic Identification of a Suspect – Revised; and, Photo Identification Report, Form 15.50.04 – Renamed and Revised;
- SO #30, 12/9/20 - Contact with Persons Suffering from a Mental Illness – Revised;
- SO #14, 7/30/21 - Community Caretaking Doctrine and the Vehicle Impound Procedures- Revised;
- SO #23, 12/8/21 - Policy on the Use of Force —Revised
- SO #1,1/5/21 - Interrogation of Suspects – Admonition of Miranda Rights; Advisement of Constitutional Rights Per Welfare and Institution Code 625;
- SO #12, 5/28/21 – Policy Prohibiting Biased Policing -Revised;
- SO #3, 3/9/22 - Limitations on Use of Pretextual Stops- Established;
- SO #7, 5/5/22 – Various Department Manual Sections Pertaining to Workplace Equity – Established and/or Revised;
- SO #9, 6/23/22 – Lesbian, Gay, Bisexual, Transgender and Questioning Individuals – Established; Transportation of Arrestees and Searches of Suspects and Arrestees – Revised; and Transportation and Custody of Juvenile Females – Renamed and Revised;
- SO# 14, 11/4/22 - Automated Field Data Reports/Completion and Tracking-Revised, and Officer Completion Guide-Revised;
- SO #16, 12/13/22 - Investigations Involving Bomb Threats At Schools-Revised, Enforcement/Investigations On School Campuses-Revised, Identifying and Investigating Incidents Involving Threatened Acts of Targeted Mass Violence Field Notebook Divider, Form 18.43.01-Renamed and Revised, and Investigative Report, Form 03.01.00, and Arrest Report, Form 05.02.00-Revised
- SO #1, 1/10/23 - Prohibition of Alcohol Impairment When Carrying or Handling Firearms Off-Duty- Established;
- SO #6, 2/7/23 – Levels of Review – Established; Categories and Investigative Responsibilities for Use of Force – Revised; Various Manual Sections Applicable to Use of Force Procedures – Revised; and Los Angeles Police Department Non-Categorical Use of Force Report, Form 01.67.05 – Revised;
- SO #8, 2/28/23 – Release From Custody (RFC) – Revised; and Los Angeles Police Department Booking Approval, Form 12.31.00 - Revised;
- SO #14, 8/22/23 – Use of Less-Lethal Control Devices – Renamed and Revised; And, Use of Electronic Control Device (Taser) – Established;
- SO #13, 7/25/23 - Secondary Employment and Prohibited Activities While on Sick, Injured On-Duty, or Temporary Total Disability Status- Established; Strenuous Activities Prohibited While On Sick, Injured On-Duty or Temporary Total Disability Status- Established, Temporary Total Disability Evaluation/Accommodation-Revised, and Responsibility of Employees While on Sick or IOD Status- Renamed and Revised;

- SO #17, 12/7/23 – Reporting Suspected Child Abuse Report Investigations - Revised;
 - SO # 19, 12/19/23 – Notification Requirements for Traffic and Pedestrian Stops – Established;
 - SO # 20, 12/19/23 – Reporting Incidents Motivated by Hatred or Prejudice; Community Online Reporting Service and Telephonic Reporting Service; and, Hate Crime/Incident Guidelines Field Notebook Divider, Form 18.44.00 – Revised;
 - SO # 22, 12/27/23 – Guidelines for Initiation of a Public Alert – Revised; and Los Angeles Police Department Public Alert Form, Form 09.31.00 – Revised; and,
 - SO# 23, 12/28/23 – Restraining Orders – Revised.
4. **LAPD Office of the Chief of Police Notices:**
- Reissuance of the City of Los Angeles Non-Discrimination Policies Based on a Settlement Agreement - 5/9/11;
 - City of Los Angeles Code of Ethics, 12/9/15;
 - Revised Biased Policing Alternative Complaint Resolution- Pilot Program; and the Alternative Complaint Resolution Acknowledgement, Form 01.28.06, Renamed and Revised, 12/18/20;
 - Immediate Adjudication of Complaints Determined to be Demonstrably False at Intake, 7/28/16;
 - Shield Criteria for Use – Established, 10/28/20;
 - Use of Less-Lethal Launchers During Demonstrations -Revised, 5/3/21;
 - Personal Use of Social Media, 4/27/21;
 - Standardized Body Worn Video and Digital In-Car Video Inspection Procedures – Established, 7/12/21;
 - Assembly Bill 48 – Use of Kinetic Energy Projectiles and Chemical Agents; and, Senate Bill 98 – Media Access to Closed Areas – Assemblies, Protests and Demonstrations, 12/14/21;
 - Procedures and Guidance for Official Department Social Media Accounts – Updated, 7/27/22;
 - Advance Pre-Impound Notice Requirement for Illegally Parked Vehicles; and Community Caretaking Doctrine and Invalid License Vehicle Impound Procedure – Reminder, 12/7/23;
 - Immediate Recovery of Unoccupied Stolen Vehicles, 4/25/23;
 - Supervisory Review of Body Worn Video and Digital In-Car Video, 10/6/23;
 - California Assembly Bill 360 – Prohibition of the Use of the Term “Excited Delirium,” 12/28/23; and,
 - California Assembly Bill 750 – Menace to Public Health: Closure by Law Enforcement, 12/28/23.
5. **LAPD Office of Operations Orders:**
- No. 24 Command and Control Move-up (CCMU) System – Revised, 10/23/06;
 - No. 1 Department of Children and Family Services Search Warrant and Protective Services Warrant Procedures – Established, 2/14/14;
 - No. 3 Immigration Enforcement Reporting Procedures, 3/19/18;
 - No. 5 – Procedures for Making Arrests Under the New Domestic Violence Law-Penal Code 836(d), 4/18/18; and,
 - No. 8 Stuart House Investigative Procedures – Revised, dated 5/9/18.
6. **LAPD Professional Standards Bureau Notices:**
- Modifications to Preliminary Complaint Investigations, 10/1/19;
 - Update Biased Policing Investigation Protocol, 2/7/2022;
 - Immediate Adjudication of Demonstrably False Complaints – Guidance, 2/23/22;
 - Senate Bill 2 – Serious Misconduct Reporting and Peace Officer Decertification, 1/18/23;
 - Guidelines for Reviews of Body Worn Video and Digital In-Car Video Recordings – Revised, 8/8/23.
7. **Complaint Investigations: A Guide for Supervisors** 4th Edition V.2 May 2015: Section 1, Section 2, Section 7.
8. **Public Safety Officer’s Procedural Bill of Rights Act**, enacted 1976. California Government Code Sections 3300-3312.
9. **LAPD Field Training Manual**, Volume 1 (2019).
10. **LAPD Training Bulletins**
- Volume XLVI, Issue 3, Weapons Other Than Firearms, October 2017;
 - Volume XLVII, Issue 4, Command and Control, July 2018;
 - Volume XLVIII, Issue 4, Preservation of Evidence Categorical Use of Force Incidents, July 2019;
 - Volume XLVIII, Issue 5, Tactical Disengagement, July 2019;
 - Volume XLVIII, Issue 9, Barricaded Suspects/Subjects, December 2019;
 - Volume XLIX, Issue 3, Contacts with the Public - Part II Procedural Justice, April 2020;
 - Volume XLIX, Issue 12, Foreign Language Interpreters and Resources, November 2020;
 - Volume L, Issue 3, Contacts with the Public – Part I Legal Considerations, March 2021;
 - Volume L, Issue 5, Noise Enforcement, June 2021;
 - Volume L, Issue 9, Anti-Discrimination, Harassment and Retaliation Prevention, Identification, and Reporting, August 2021;
 - Volume L, Issue 10, Interacting with Individuals Who Are Deaf, or Hard of Hearing, September 2021;
 - Volume L, Issue 11, Background Awareness, November 2021;
 - Volume LI, Issue 1, Encounters with Suicidal or Self-Mutilating Subjects, March 2022;
 - Volume LI, Issue 3, Landlord/Tenant Disputes, September 2022;
 - Volume LI, Issue 4, Perimeter and Checkpoint Vehicle Stop Tactics with Potentially Armed Suspects, September 2022;
 - Volume LI, Issue 5, Designated Cover Officer, September 2022;
 - Volume LII, Issue 4, Vehicle Intervention Techniques (VIT), July 2023; and,
 - Volume LII, Issue 12, Vehicle Puloovers – Directing Occupants from the Vehicle, July 2023.

11. **LAPD Media Relations Handbook** (2007-2008): Pages 1-10.
12. **Emergency Operations Guide:** Volume 2 - Supervisor's Field Operations Guide, Volume 5 - Crowd Management and Crowd Control.
13. **Use of Force-Tactics Directives:**
 - No. 3.2 Foot Pursuit Concepts, October 2013;
 - No. 15 Transporting Wounded Officers, August 2015;
 - No. 12.1 Multi-Assault Counter Terrorism Action Capabilities (MACTAC), September 2016;
 - No. 16 Tactical De-Escalation Techniques, October 2016;
 - No. 11.2 Crowd Management, Intervention, and Control, April 2021;
 - No. 2 Strikes and Kicks, March 2023;
 - No. 1 Use of Force Policy, September 2023;
 - No. 3 40mm Less-Lethal Launcher, September 2023;
 - No. 4 Beanbag Shotgun, September 2023;
 - No. 6 Baton, September 2023;
 - No. 7 Oleoresin Capsicum (OC spray), September 2023;
 - No. 8 Electronic Control Device – TASER 7, September 2023;
 - No. 9 Hobble Restraint Device, December 2023;
 - No. 10 Handcuffing, December 2023; and,
 - No. 11 Dog Encounters, December 2023.
14. **Tactical Concepts:**
 - No. 1 Tactical Concepts, Shadow Team Operations, November 2022;
 - No. 4 Tactical Concepts, Immediate Action/Rapid Deployment, April 2023; and,
 - No. 5 Tactical Concepts, Undercover and Surveillance Operations, April 2023.
15. **LAPD Employee Memorandum of Understanding No. 24** for Police Officers, Lieutenants, and Below Representation Unit dated August 18, 2023: Section 4.0, Section 6.0, Section 7.0 (Articles 7.1 – 7.9, 7.19), Section 8.0, Section 10.0.
16. **Data-Informed Community-Focused Policing** in the Los Angeles Police Department.
17. **LAPD's Strategic Plan 2023-2025**, (LAPD 2023 & Beyond).
18. **Executive Directives:**
 - Executive Directive No. 23, April 30, 2018 – Harassment and Discrimination; and,
 - Executive Directive No. 34, March 30, 2022 – Citywide Workplace Equity.

Digital Bibliography source documents are available on the LAN or can be obtained by contacting LAPD's Career Development Unit (within POST) at: career_development@lapd.online (213) 486-0798.