

**CITY OF LOS ANGELES PERSONNEL DEPARTMENT
AFFIDAVIT OF ATTENDANCE/REQUEST FOR REIMBURSEMENT**

This certifies that I, _____, have attended and completed the training course indicated below and am eligible for reimbursement by the City of Los Angeles in accordance with Article 41 of MOU 63: Personnel Director Unit.

Course: _____

Vendor: _____

Date(s) of Attendance: _____ Cost: _____

I am submitting proof of payment for fees and materials associated with this training/program; and also certify that I have not been reimbursed by any other agency for the expenditures of which reimbursement are being requested herein.

"
Signature: _____ Date: _____

Return to PIROE-ACE, Personnel Department, Stop #391, Room 100

(PD/PIROE:MOU63-7/19)