

**CLASS SPECIFICATION**

1/13/2022

PLUMBER SUPERVISOR, 3446

Summary of Duties: A Plumber Supervisor assigns, reviews and evaluates the work of Senior Plumbers, Plumbers and helpers engaged in the layout, installation, repair, and maintenance of sanitary and industrial plumbing systems, process piping and fuel dispensing systems, including air, gas, water, steam, industrial waste, fuel and oil pipelines; determines procedures and methods to use in installing plumbing systems; researches, interprets and ensures compliance with local, state and federal regulations; applies sound supervisory principles and techniques in building and maintaining an effective workforce; and fulfills equal employment opportunity responsibilities.

Class Characteristics: A Plumber Supervisor is a full-time supervisor who is responsible for planning work, enforcing safety rules and procedures, ensuring compliance with local, state and federal regulations, and preparing reports on work completed. Review of this employee's work is through conferences with supervisors and through submitted work reports. Assignments are received in general terms and a Plumber Supervisor is held responsible for the quantity and quality of the work on assigned projects.

Employees of this class must work under buildings, in other close, cramped locations and are frequently subjected to offensive odors. They differ from Pipefitters in that their work is primarily on plumbing systems, while Pipefitters work on pipes and equipment which must withstand high pressures and temperatures.

Example of Duties:

- Plans, assigns, and reviews the work of Senior Plumbers, Plumbers, and helpers and determines proper procedures and methods to use in installing plumbing systems;
- Ensures that plumbing tools and equipment are properly maintained;
- Ensures that safe methods are used to minimize injuries to employees and the public;
- Ensures compliance with local, state and federal regulations;
- Investigates complaints and ensures that the necessary work is done properly;
- Makes cost estimates of proposed plumbing work;
- Orders needed materials and supplies;
- Interprets plans and makes working sketches for subordinates;
- Confers with engineers and maintenance superintendents and supervisors on plans and specifications for plumbing work, materials, supplies, and equipment;
- Prepares time and work reports;

- May be assigned to other duties for training purposes or to meet technological changes or emergencies.

REQUIREMENTS:

1. Four years of full-time paid experience as a journey-level plumber; and
2. Valid certification as a journey-level plumber issued by the City of Los Angeles Department of Building and Safety.

License: A valid California Driver's license is required.

Physical Requirements: Strength to perform average lifting of less than 5 pounds and occasionally over 15 pounds; frequent walking and standing.

Persons with disabilities may be able to perform the essential duties of this class with reasonable accommodation. Such accommodation will be evaluated on a case by case basis and depend, in part, on the specific requirements for the job, the limitations related to the disability, and the ability of the hiring department to reasonably accommodate the limitations.

As indicated in Civil Service Commission Rule 2.5 and Section 4.55 of the Administrative Code, this specification is descriptive, explanatory and not restrictive. It is not intended to declare what all of the duties and responsibilities of any position shall be.