

**CLASS SPECIFICATION**

1/13/2022

CARPENTER, 3344

Summary of Duties: A Carpenter does skilled rough and finish carpentry in building and repairing wood structures and other articles.

Class Characteristics: A Carpenter performs all types of journey-level carpentry work. The work may include the construction and setting of forms for concrete, and building, remodeling, and repairing wooden structures, buildings, and articles. Work assignments are in the form of written and verbal orders or plans and detailed drawings. While supervisors inspect the work of an employee of this class for completeness and workmanship, a Carpenter is expected to complete an assigned job without detailed craft instruction.

Example of Duties:

- Uses hand and power tools to lay out, cut, fit, and join rough and finish lumber in the construction or repair of wooden structures;
- Installs and repairs doors, windows, cabinets, and shelving;
- Installs interior and exterior trim;
- Cuts, fits, and joins fiber board, plywood, composition board, and particle board;
- Installs and repairs siding, paneling, and drywall;
- Installs metal studding, lathing, and suspended ceiling;
- Makes minor roof repairs;
- Does heavy timber layout and erection work, as found in dock and bridge construction;
- Fits heavy piling caps, joists, stringers, and decking;
- Installs mooring bits and pile straps;
- Installs resilient flooring;
- Installs ceiling tile.

Employees in this class may occasionally be assigned to other duties for training purposes or to meet technological changes or emergencies.

REQUIREMENTS:

1. Completion of a recognized apprenticeship as a carpenter or cabinetmaker, or;
2. Six years of full-time paid experience performing carpenter or cabinetmaker work.

3. Completion of a minimum 18-month or longer program in carpentry or cabinetmaking and millwork from an accredited institution may be substituted for each year of experience lacking up to a maximum of two years.

License: A valid California driver's license and good driving record may be required for some positions.

Physical Requirements: Strength to perform average lifting up to 35 pounds and occasionally over 70 pounds; body agility and equilibrium involved in activities such as climbing and balancing in precarious positions; arm, hand, and finger dexterity with both hands involved in activities such as reaching, handling, and feeling; good hearing ability; and good eyesight.

Persons with disabilities may be able to perform the essential duties of this class with reasonable accommodation. Such accommodation will be evaluated on a case by case basis and depend, in part, on the specific requirements for the job, the limitations related to the disability, and the ability of the hiring department to reasonably accommodate the limitations.

As indicated in Civil Service Commission Rule 2.5 and Section 4.55 of the Administrative Code, this specification is descriptive, explanatory and not restrictive. It is not intended to declare what all of the duties and responsibilities of any position shall be