

THE CITY OF LOS ANGELES



CIVIL SERVICE COMMISSION

CLASS SPECIFICATION**02-22-24****EMERGENCY MEDICAL TECHNICIAN, 2102**

Summary of Duties: An Emergency Medical Technician drives a Los Angeles Fire Department (LAFD) rescue ambulance under emergency and routine conditions and administers first aid and basic life support services; stocks ambulance with medical supplies and performs simple preventive maintenance work on an ambulance; renders first aid and basic life support services to sick and injured patients at the scene and during transport to a hospital or other approved facilities; and does related work.

Class Characteristics: Emergency Medical Technicians are appointed to positions which are designated as temporary training positions of up to five years in accordance with Section 5.30 of the Rules of the Board of Civil Service Commissioners.

Some positions may require a Mobile Intensive Care-Paramedic certification issued by the Department of Health Services, County of Los Angeles.

Examples of Duties:

- Administers first aid and medical services to sick and injured persons;
- Lifts, carries, and/or places patients on gurneys and loading them into a rescue ambulance before transport to a hospital or other approved facilities;
- Cares for patients in transit to hospitals or other approved facilities;
- Replenishes emergency medical supplies in the rescue ambulance;
- Maintains sanitary conditions in the rescue ambulance;
- Ensures the condition and safe operation of the rescue ambulance;
- Checks gas, oil, and tire pressure, and operating conditions of the rescue ambulance and maintains records;
- Reports need for service or repairs;
- Keeps records and makes reports of gas and oil consumption, service and repair, mileage, and number of trips made;
- Determines the route and drives an rescue ambulance to emergencies, hospitals, or other approved facilities;
- Examines sick and injured persons, determines necessary actions, and renders first aid and basic life support services;
- Assists with childbirth in progress;
- Wears personal protective equipment (e.g., helmet, medical gloves, masks, goggles, and isolation gown);

- Provides first-aid and basic life support services to patients with possible contagious diseases;
- Performs cardiopulmonary resuscitation;
- Prepares records and reports of patients treated;
- Handles dead, seriously burned, and mutilated bodies;
- Takes part in fire station routine, such as maintaining cleanliness in and about quarters, participating in training sessions, proficiency exercises, physical fitness programs, and training of personnel in first aid procedures;
- Participates in community relations events;
- Provides community risk reduction training to the public and may occasionally be assigned to other duties for training purposes or to meet needs of the department or emergency incidents;
- Works alongside sworn fire suppression members in associated duties;
- Performs additional related duties and tasks as needed.

Minimum Requirements:

1. At least 18 years of age at the time of application filing; **and**
2. Graduation from a U.S. high school or equivalent, G.E.D. or equivalent from a U.S. institution, or a California High School Proficiency Examination (CHSPE) certificate; **and**
3. Possession of a valid California State-approved Emergency Medical Technician Certification: **or**
4. Possession of a valid State of California Emergency Medical Services Authority paramedic license.

License: A valid California driver's license is required.

Physical Requirements: Strength to routinely lift over 100 pounds; body agility and equilibrium involved in activities such as climbing and balancing under precarious conditions; back and leg coordination involved in activities such as stooping, kneeling, crouching, and crawling to an unusual extent; arm, hand, and finger dexterity involved in activities such as reaching, handling, and feeling; good speaking and hearing ability; and good eyesight.

As provided in Civil Service Commission Rule 2.5 and Section 4.55 of the Administrative Code, this specification is descriptive, explanatory, and not restrictive. It is not intended to declare what all of the duties and responsibilities of any position shall be.